

**BUMS INC**

**Agenda for**

**COMMITTEE OF MANAGEMENT MEETING**

**To be held 2pm, Monday 2 December 2024**

**OPENING –**

2.02pm.

**ATTENDANCE –** Bill Connolly (part) Wyn Daniel, Ron Ford, Kevin Hancock, Bruce Nordeck, Joe Robinson, Peter Van Vuuren, Brian Xerri. Also in attendance (part) were Simon Wright and Jess Short, both from Alpine Multi Skills Group and Milton Miller. Milton thought he was already on the committee, but Kevin Hancock raised a point of order that due procedure had not been followed. An application/nomination form will be sent to Milton prior to the next committee meeting but Milton was permitted to sit in on today's meeting as an Observer.

Apologies – Nil.

**PREVIOUS MINUTES –**

Motion: That the minutes of the meeting on 1 November 2024 be received.

Moved: Peter Van Vuuren.

Seconded: Bruce Nordeck.

The minutes were received.

**CORRESPONDENCE –**

Wyn Daniel explained the incoming correspondence of (i) 29 TBA 2024 from VMSA (Shed Talk November 2024) (ii) 5 Nov 2024 from AMSA (Shed Wireless Season 6, Episode 9) and (iii) correspondence from Tamara Cummins regarding the Preliminary Assessment Report received from Alpine Building Permits.

Wyn also mentioned outgoing correspondence of 10 Nov 2024 to Australian Charities and Non-For-Profits Commission which Tom Molyneaux had submitted (annual requirement).

Motion: That the correspondence be received.

Moved: Wyn Daniel.

Seconded: Peter Van Vuuren.

The correspondence was received.

**BUSINESS ARISING FROM CORRESPONDENCE –**

Wyn and Peter Van Vuuren will be meeting with Tamara on 5 December 2024 to hopefully progress this building permit issue.

## TREASURER'S REPORT –

Tom Molyneaux has produced the November report and Kevin Hancock tabled it in his absence and walked the committee through it.

Motion: That the treasurer's report be accepted.

Moved: Kevin Hancock.

Seconded: Wyn Daniel.

The treasurer's report was accepted.

## BUSINESS ARISING OUT OF TREASURER'S REPORT –

A discussion took place on whether the funds arising from the Snooker Allocation, Cosmos Allocation and Team Wood Turning Allocation should be invested in higher interest-bearing accounts (i.e. Term Deposit accounts). For now it was agreed that Brian Xerri would check with Tom Molyneaux as to when the current two term deposit account mature) and it was agreed that no action to consolidate this accounts would be done prior to membership renewal period of January 2025. The issue will be revisited at the next committee meeting.

## PRESIDENT'S REPORT

Peter Van Vuuren verbally raised several issues including:

**Damage to thickener** – The time frame could not be narrowed down to a period that would allow identification of the person or persons that caused the damage. Kevin Hancock explained that the blade damage has been repaired at low cost. The table part of the machine is permanently damaged but does not impact functionality. A discussion took place on what action could be taken to prevent such an incident occurring again and it was agreed to accept that this type of incident is rare and while disappointing, the measures required to ensure it can never happen again such as more security cameras, restricting door access etc. were expensive and/or restrictive. It was agreed to change the door code after the renewal of memberships is completed in January 2025.

**General Safety** – A discussion was held regarding reminding members of correct safety procedures at the Shed including holding of handrails, correct use of machinery, signing in etc. and all committee members agreed to take a lead role with all members on this issue. Consideration will be given to updating and improving signage on specific pieces of equipment, induction programs etc. but this will require further discussion. The appointment of a Health & Safety Officer will be a part of this discussion (see below).

**Mental Well Being** – Peter talked about a meeting he recently attended which involved various organisations in the community about this issue. An initiative is underway ensure people in various groups and clubs in the community don't "fall through the cracks" when it comes to issues that may be challenging them in their lives. The idea is to enable these organisations (including Men's Shed) to pick up on cues in this regard and create a support network. Peter Van Vuuren, in addition to his role as President of Men's Shed, will become the Men's Shed Welfare Officer. He will articulate the role at a future committee meeting and keep the group up to date on progress of this initiative.

**Activities of Men's Shed** – Peter Van Vuuren is looking to update the structural aspects of what the Men's Shed offers its members. He is in discussions with the Alpine Multi-skilled Group on this and will advise further at a future committee meeting. He advised that Jess Short (from the AMSG) has developed a member survey to better understand wants and needs of members. Peter will distribute a draft of this survey to the committee before it is distributed to all members.

**Christmas** – The Men's Shed will not close over the Christmas period. There will be no Christmas celebration/function.

Web Site/Social Media/Community Engagement – Peter Van Vuuren articulated that this needs attention and it was generally agreed. He is liaising with Men's Shed Member Simon Dennis who has suggested a What's App group. Brian Xerri stressed the need for attention in all of these areas. Brian Webb currently manages the member data base but his activities are not wider than this. Kevin Hancock explained that the Alpine Multi-Skill Group are VERY far ahead of us in these areas and we could learn a great deal from them. Peter Van Vuuren will take this up and explore the matter with Simon Dennis.

Motion: That the President's report be accepted.

Move: Brian Xerri.

Seconded: Bruce Nordeck.

The President's report was accepted.

**BUSINESS ARISING OUT OF PRESIDENT'S REPORT –**

See above.

**SUB-COMMITTEES' REPORTS -**

Nil.

**FUNDRISING REPORT –**

Nil.

**BUSINESS ARISING OUT OF FUNDRAISING REPORT -**

Ron Ford talked about upcoming Book Fair. He advised that he won't be able to co-ordinate this year due to hospital procedure. He is reaching out to Tony Strachan, Men's Shed member who he is confident will be able to do. Peter Blanch may also be able to assist. Ron Ford to reach out to him.

**MEMBERSHIP –**

No new applications received in period since last committee meeting.

**BUSINESS ARISING OUT OF MEMBERSHIP REPORT.**

Renewals will take place in January 2025. Awaiting advice from insurance cost but it is anticipated that membership fee will be increased to \$50 per annum, per member.

## TEAMS –

Team Woodworking – Nil (Eddie Rozitis)

Team Trains – Nil (Bill Connolly)

Team Cosmos – Nil (Kevin Hancock)

Team Welfare – Peter Van Vuuren is newly appointed Welfare Officer. See notes above. Peter will advise further at future committee meetings.

## OH&S & RISK MANAGEMENT –

We are currently without an OH&S Officer. Peter Van Vuuren will prepare a description of what this role will entail and table at next committee meeting.

## PROJECT BOOK –

No additions since last committee meeting.

## ITEMS OF GENERAL BUSINESS

- **Merging with Alpine Multi-Skilled Group:** Peter Van Vuuren is having discussions with this group about a possible merger of committees of management. He will outline this in more detail at future committee meeting. Further discussion by the committee to be had but generally, the group was in agreement that this is a positive initiative.
- **Vacant committee positions:**
  - **Treasurer:** Brian Xerri was appointed to the position of Treasurer. Moved by Wyn Daniel and seconded by Kevin Hancock. The committee accepted this nomination. Brian will carry out a handover meeting with Tom Molyneaux when he returns from leave.
  - **Secretary:** Wyn Daniel is looking to step down from this role. It was agreed that Jess Short will “shadow” Wyn in this role for the time being as a merger of the AMMSG and MS committees of management are discussed.
  - **Membership Officer:** Still vacant.
  - **OH&S Officer:** Still vacant.
  - **Community Engagement Officer:** Still vacant. Peter Van Vuuren to discuss with Simon Dennis as possibility.
  - **New committee members:** See above comment regarding Milton Miller’s application for the committee. Wyn will send him an application form but also will send one to Jess Short and Simon Wright from AMMSG.

- **Band saw blade replacement:** Brian Xerri explained that member Craig Elston has suggested we purchase a new blade for the band that is owned by Men's Shed (noting the smaller one is owned by U3A group). Cost is estimated to be around \$100 to \$150. Kevin Hancock challenged this on the basis that the machine is old and dangerous to use. Peter Van Vuuren pointed out that if the saw was dangerous to use, it should be decommissioned but otherwise, it makes sense to have a sharp blade. Kevin will take the matter up with Craig Elston and a decision will be made at the next committee meeting.
- **Request for payment from family of ex Hawthorn Village resident:** Bill Connolly explained that a family member of an ex Hawthorn resident who asked the Men's Shed to take a collection of tools from the unit has since asked the Men's Shed for a contribution towards the memorial of the former resident. However a key component of that "donation" was a table saw that has since been taken from the Men's Shed from the "Free Stuff" section in the shed. Action is for Bill Connolly to decline the request for contribution. This raised the matter of the "Free Stuff" section of the Men's Shed with some committee members not being aware of this as it is only occasionally marked as such. No action was determined on this so it needs to be clarified at a future committee meeting.

DATE OF NEXT MEETING –

To be advised by Peter Van Vuuren. Likely to be early February 2025.

MEETING CLOSED –

4.22pm.

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